



Stoke Park Primary School

Supporting Pupils with Medical Conditions Policy

Approved by: Local Governing Body **Date:** 11.02.21

Reviewed on: January 2021

Last reviewed on: 19th January 2023 SENCo changed to SENDCo
5th March 2024 Reference to SEMH lead removed
R/As case by case sentence included

Next review due by: March 2025

Stoke Park Primary School

Supporting Pupils with Medical Conditions Policy

Introduction

Section 100 of The Children and Families Act 2014 places a duty on the governing body of this school to make arrangements for supporting children at their premise with medical conditions. The Department of Education have produced statutory guidance 'Supporting Pupils with Medical Conditions' and we will have regard to this guidance when meeting this requirement.

We will endeavour to ensure that children with medical conditions are properly supported so that they have full access to education, including school trips and physical education. The aim is to ensure that all children with medical conditions, in terms of both their physical and mental health, are properly supported in school so that they can play a full and active role in school life, remain healthy and achieve their academic potential.

Where children have a disability, the requirement of the Equality Act 2010 will apply.

Where children have an identified special need, the SEN Code of Practice will also apply.

Roles and Responsibilities

The governing body will ensure that this school's policy clearly identifies the roles and responsibilities of all those involved in the arrangements they make to support children at school with medical conditions.

The Governing Body is responsible for:

Making arrangements to support pupils with medical conditions in school.

They will ensure that pupils with medical conditions are supported to enable the fullest participation possible in all aspects of school life.

The Governing Body will ensure that sufficient staff have received suitable training and are competent before they take on responsibility to support children with medical conditions.

They will also ensure that any members of school staff who provide support to pupils with medical conditions are able to access information and other teaching support materials as needed.

The Headteacher is responsible for:

Ensuring that the school's policy is developed and effectively implemented with partners. This includes ensuring that all staff are aware of the policy for supporting pupils with medical conditions and understand their role in its implementation.

The Headteacher and Lead Office Administrator will ensure that all staff who need to know are aware of the child's condition. This may be on admission to the school or during the child's time at school.

They will also ensure that sufficient trained numbers of staff are available to implement the policy and deliver against all individual healthcare plans, including in contingency and emergency situations.

The Headteacher has overall responsibility for the development of individual healthcare plans. *The recording and monitoring of the healthcare plans is delegated to the Lead Office Administrator.*

The Headteacher will also make sure that school staff are appropriately insured and are aware that they are insured to support pupils in this way.

The Headteacher will contact the school nursing service in the case of any child who has a medical condition that may require support at school, but who has not yet been brought to the attention of the school nurse. *This may be delegated to the SENDCO.*

Teachers and Support Staff are responsible for:

Any member of school staff may be asked to provide support to pupils with medical conditions, including the administering of medicines, although they cannot be required to do so.

School staff will receive sufficient and suitable training and achieve the necessary level of competency before they take on responsibility to support children with medical conditions.

Any member of the school staff should know what to do and respond accordingly when they become aware that a pupil with a medical condition needs help. Key information is displayed on a one page profile in the staffroom and all staff are responsible for keeping up to date with these.

The School Nurse:

Is responsible for notifying the school when a child has been identified as having a medical condition which will require support in school.

May support staff on implementing a child's individual healthcare plan and provide advice and liaison, for example on training.

Can liaise with lead clinicians locally on appropriate support for the child and associated staff training needs.

Other healthcare professionals, including GPs and paediatricians:

Should notify the school nurse when a child has been identified as having a medical condition that will require support at school.

May provide advice on developing healthcare plans.

May be able to provide support in schools for children with particular conditions e.g. asthma, diabetes, epilepsy.

Pupils with medical conditions (where appropriate for their age):

Are often best placed to provide information about how their condition affects them. Should be fully involved in discussions about their medical support needs and contribute as much as possible to the development of, and comply with, their individual healthcare plan.

Other pupils will often be sensitive to the needs of those with medical conditions, and staff will aim to encourage this positive attitude of valuing everyone despite their differences.

Parents:

As part of the admission process, parent(s)/carer(s) are required to complete a questionnaire, that includes questions on their child's health and any long term or short term medical needs. If a long term medical need is identified, the parent will be asked to complete an Individual Health Care Plan (IHP) for their child.

Parents should always provide the school with sufficient and up-to-date information about their child's medical needs.

They will then be involved in the development and review of their child's individual healthcare plan.

Parents should ensure they carry out any action they have agreed to as part of its implementation, e.g. provide medicines and equipment and ensure they or another nominated adult are contactable at all times.

Procedures at Stoke Park

Stoke Park Primary may be notified that a child has a medical condition when he/she first joins the school, often at the start of Reception; or at a later date, following a new diagnosis.

This will then be shared with the class teacher, SENDCO and in conjunction with any relevant medical professionals. Copies of reports from medical professionals should be available.

If appropriate, a separate Risk Assessment will be carried out to further safeguard children with medical conditions from any accidents or hazards. This will be considered on a case by case basis. All children with medical conditions will need to be considered when staff are completing Classroom activity or trips risk assessments. This will then be shared with the class teacher, SENDCO and in conjunction with any relevant medical professionals. Copies of reports from medical professionals should be available.

The school may be informed by a pupil's parent, or a medical professional, that a pupil has a newly diagnosed illness or medical condition. The parent will be asked to complete an Individual Health Care Plan for their child. A meeting with the parents, class teacher and SENDCO may be held in conjunction with any relevant medical professionals. Copies of reports from medical professionals should be brought to this meeting.

Adopted by Governors: 17th March 2016

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